

Statutory Declaration Under Section 4 (1) (b) of the RTI Act 2005

Appellate Officer – Dr. Vaibhav Phand
+91 98503 19537
dr.vaibhavphand@gmail.com

Public Information Officer (PIO) – Prof. Sukhada Kulkarni
+91 98502 92917
sukhadakulkarni.nibr@gmail.com

Asst. Public Information Officer (APIO) – Mr. Paresh Desai
+ 91 99219 50545
saiparesh1@gmail.com

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RTI DECLARATION:

Statutory Declaration under Section 4 (l) (b) of the Right to Information (RTI) Act, 2005.

The particulars of the college:

Sr. No.	Particulars	Details
1.	Name of the Trust	Novel Institute of Business Management and Research
2.	Name of the college	Novel Institute of Business Management and Research NIBR College of Hotel Management and Catering Technology
3.	Postal Address of the college	NIBR, Sant Tukaram Sankul, Nigdi, Pradhikaran, Tal.:Haweli (Excluding Corporation Area), Dist.: Pune, Pin Code – 411044
4.	Website	www.nibrindia.com
5.	Email Id	nibrindia@gmail.com
6.	Affiliated to	Savitribai Phule Pune University
7.	Name of the President	Mr. Amit Ganpat Gorkhe
8.	Name of the Principal	Dr. Vaibhav Santosh Phand
9.	Working Hours	8 hours/day
10.	Administrative Staff	8 hours/day
11.	Holidays	The college declares holidays to the students, teaching and non-teaching staff as per the circulars issued by Savitribai Phule Pune University and the Government of Maharashtra.
12.	Programs Offered	B. Sc. (Hospitality Studies)

13.	Statutory Bodies	Governing Council of Novel Institute of Business Management and Research
		College Development Committee(CDC)
		Internal Committees Constituted by the college
		Internal Complaints Committee as per UGC Rules and Regulations
		Examination Committee as per the University Norms
14.	Nature of the college	Self-Financed
	Status of the college	Private
15.	Admission Procedure	As per the UGC and SPPU norms
16.	Medium of Instruction	English
17.	Eligibility for Admission	The minimum eligibility for the course would be HSC (Std. 12 th) or its equivalent, passing with the minimum of 45% marks in aggregate. (40% marks in case of candidates of backward class categories belonging to Maharashtra State).
18.	Examination Pattern	Semester
19.	Applications fees under the RTI Act	Rs. Twenty only
20.	The applicant submits their application to the Public Information Office (PRO)	The college receives the application between 10.00 a.m. and 4.00 p.m. on any working day.

Introduction to RTI:

The college follows RTI rules and regulations as the Parliament enacted the Right to Information Act, 2005 (22 of 2005), which came into force on 15 June 2005.

This Act provides citizens the right to information to secure access to information under public authorities' control to promote transparency and accountability in the working of every public administration.

All Universities and Colleges established by law made by Parliament or by State Legislature or by notification by the appropriate Government or owned, controlled, or substantially financed directly or indirectly by funds provided by the Government shall come wilb.in the meaning of a Public Authority under this Act.

Objectives of the right to information Act:

The primary object of the right to information act is to empower the citizens, promote transparency and accountability in the working of the Government, contain corruption, and make our democracy work for the people in an absolute sense. The Act is a big step toward informing the citizens about college activities. The college uploads essential information on its website to benefit the students, parents, teachers, alumni, and other citizens concerned about the college.

The following officers are appointed as Appellate Authority, RTI Officer, and Assistant RTT Officer in the college with immediate effect and until further orders. The under-mentioned competent authorities have the right to give the information demanded by any stakeholders.

Institutional Framework Enhancement:

The Novel Institute of Business Management and Research NIBR College of Hotel Management and Catering Technology has a robust institutional framework that gives priority to transparency and efficiency in addressing stakeholders' concerns in the public interest. The college is subject to the Right to Information Act (RTI) framework of 2005 and has appointed key authorities with specific responsibilities to ensure compliance with this framework.

Public Information Officer (PIO):

Designated: Prof. Sukhada Kulkarni

Role: Working as a Public Information Officer and IQAC coordinator.

Responsibilities:

Receiving information requests from individuals.

Providing requested information upon payment of prescribed fees or providing reasons for rejection within the stipulated time under the Act [Sections 5 (3), 5 (4) and 7 (1)].

Assistant Public Information Officer (APIO):

Designated: Mr. Paresh Desai, Head Clerk

Responsibilities:

Receiving applications for information or appeals under the Act.

Forwarding applications to the relevant authorities such as the PIO, Appellate Officer, or Information Commission as per Section (2).

Designated Appellate Officer:

Designated: Dr. Vaibhav Phand, I/C Principal of NIBR College of Hotel Management and Catering Technology

Responsibilities:

Addressing and resolving appeals from individuals who do not receive timely information or are dissatisfied with PIO decisions [Section 19 (1)].

Handling third-party appeals against IPO orders [Section 19 (2)].

Information Commission:

Operational as the College Development Committee under the Maharashtra Public Universities Act 2016, functioning as an Information Commission as per Section 15 of the RTI.

Responsibilities:

Investigating complaints regarding access to information held by public authorities.

Taking action against erring Public Information Officers, including imposing penalties and recommending disciplinary measures [Section 18 (1) to 18 (4), 19 (3) to 19 (5), 19 (7) to 19 (10), and 20].

Recommending steps for public authorities to align with RTI provisions and principles [Section 25 (5)].

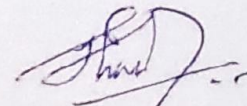
This framework promotes accountability, transparency, timely redressal of grievances, and the Right to Information for all stakeholders.

The following officers are appointed as Appellate Authority, Public Information Officer, and Assistant Public Information Officer in the college with immediate effect and until further orders. The competent authorities under the above mentioned have

the right to give the information demanded by any stakeholders.

Sr. No.	Name	Designation	Role on RTI	Contact No. and Email ID
1.	College Development Committee	Constitutional Body	Information Commission	020-27640182 nibrindia@gmail.com
2.	Dr. Vaibhav Phand	I/C Principal	Appellate Officer	9850319537 dr.vaibhavphand@gmail.com
3.	Sukhada Kulkarni	IQAC Coordinator	Public Information Officer (PIO)	9850292917 sukhadakulkarni.nibr@gmail.com
4.	Mr. Paresh Desai	Head Clerk	Assistant Public Information Officer (APIO)	9921950545 saiparesh1@gmail.com




PRINCIPAL

NIBR College Hotel Management
& Catering Technology